

**Subject:** **Audit & Standards Committee Work Programme  
2013/14**

**Date of Meeting:** **25 June 2013**

**Report of:** **Executive Director of Finance & Resources**

**Contact Officer:: Name:** **Ian Withers, Head of Audit & Business Risk** **Tel 29-1323**

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**Wards Affected:** All

**FOR GENERAL RELEASE**

**1. SUMMARY AND POLICY CONTEXT:**

- 1.1 This report presents the proposed 2013/14 Audit & Standards Committee work programme, for consideration.

**2. RECOMMENDATIONS:**

It is recommended that the Audit & Standards Committee:

- 2.1 Notes the proposed Audit & Standards Committee Work Programme for 2013/14 as set out in Appendix 1, and comments on any items.
- 2.2 Requests the Head of Audit & Business Risk to keep the Work Programme updated to reflect new items as they are identified.

**3. BACKGROUND**

- 3.1 In order to assist Members to identify and plan key areas of work for the Committee, a work programme has been prepared and is attached at Appendix 1.
- 3.1 The work programme sets out those reports currently expected and considered appropriate to come to future Committee meetings. It is flexible enough to accommodate additional unplanned items that occur during the year and considered necessary to come to the Committee. For example, Standards items or areas of concern over risk and controls.
- 3.2 The work programme will be reviewed and updated regularly to reflect the Committee's priorities and ensure it is able to fulfil its role contained in its terms of reference. It will also assist in agenda planning for meetings
- 3.2 The work programme shows agenda items under three categories:

Category A = Statutory or other implied requirement

Category B = Topics decided by the Committee

Category C = Other

Category D = Training and Awareness

#### **4. CONSULTATION**

4.1 The work programme has been circulated to appropriate officers and the Audit Commission for comments.

4.2 Members of the Committee are requested to give their comments on the work programme which will be updated accordingly.

#### **5. FINANCIAL & OTHER IMPLICATIONS:**

##### Financial Implications:

The Audit & Standards Committee is an essential element of good financial governance. The costs of its work programme including officer support and training are met from existing budgetary provision.

*Finance Officer consulted: James Hengeveld 11 June 2013*

##### Legal Implications.

All of the proposed agenda items in the Work Programme set out at Appendix 1 are consistent with the Committee's terms of reference.

*Lawyer consulted: Oliver Dixon 12 June 2013*

##### Equalities Implications:

There are no equalities implications arising.

##### Sustainability Implications:

There are no sustainability implications arising.

##### Crime & Disorder Implications:

There are no crime and disorder implications arising.

##### Risk and Opportunity Management Implications:

There are no direct risk and opportunity management implications arising.

Corporate / Citywide Implications:

Robust corporate governance arrangements are essential to the sound management of the City Council and the achievement of its objectives as set out in the Corporate Plan.

## **SUPPORTING DOCUMENTATION**

### **Appendices:**

1. Audit & Standards Committee Work Programme 2013/14